

# Devolution to Parishes progress summary

Green denotes a service that has been devolved to a Parish Council. Amber denotes once a Parish Council has expressed an interest in a service and this is in the process of being devolved. Grey denotes a service that has not been devolved and Parish have stated they are not interested in taking up this offer.

Version 14 - 16th January 2013

			Parish Council															
No.	Brief description of service being offered	Responsible Directorate	RBWM Contact Name	Bisham	Bray	Cookham	Cox Green	Datchet	Eton Town	Horton	Hurley	Old Windsor	Shottesbrooke	Sunningdale	Sunninghill and Ascot	Waltham St Lawrence	White Waltham	Wraysbury
10	Offer to Devolve Routine Vegetation Clearance of Public Rights of Way (public footpaths, bridleways and byways) to Parish Councils	Operations	AH	Joint working already in place on Parish Paths initiative	Joint working already in place on Parish Paths initiative	Joint working already in place on Parish Paths initiative. Routine vegetation clearance of rights of way already devolved to Parish	Joint working already in place on Parish Paths initiative	Joint working already in place on Parish Paths initiative	Joint working already in place on Parish Paths initiative	Joint working already in place on Parish Paths initiative	Joint working already in place on Parish Paths initiative	The Parish Council already maintains the majority of its Public rights of way. For the work it does it is paid £680/annum. In September 2012 the Parish Council agreed to take on extra maintenance for rights of way including the Thames Path.	Joint working already in place on Parish Paths initiative	Joint working already in place on Parish Paths initiative	Joint working already in place on Parish Paths initiative	Joint working already in place on Parish Paths Initiative. Parish requested details of path network and works that are currently carried out by the Borough. Details have been forwarded. Nothing received from Parish Council - follow up in January 2013.	Joint working already in place on Parish Paths Initiative. Parish requested details of path network and works that are currently carried out by the Borough. Details have been forwarded. Nothing received from Parish Council - follow up in January 2013.	Joint working already in place on Parish Paths initiative - Parish requested details of path network and works that are currently carried out by the Borough. Details have been forwarded.
1	Offer to Devolve Management of Overhanging Vegetation to Parish Councils	Operations	ND	Chase up communication sent 11/05/12. Further chase up communication sent August 2012. Confirmation recd on 20/08/12 from Bisham PC confirming they did not wish to take up this service.	Scheduled to have been discussed at Parish Council meeting 19th March. No further communication has been rec'd from Parish. Further contact made 11/05/12 - nothing rec'd. No response received as of 13/08/12 - will follow up again. Further chase up communication sent August 2012. In December 2012 Bray PC decided to decline this service.	Have agreed to play a larger role, including scouting and reporting & initial letter but will stop short of enforcement. On occasion they are already writing to property owners.	Interested, but seeking more information on the number of incidents dealt with last year to determine if the funding offered is sufficient. Number of incidents provided on 8th Feb 2012. Meeting request sent July 2012. Further chase up communication sent August 2012. Initial meeting took place with PClerk 13/9/12	Chase up communication sent 11/05/12 - no response received as of 13/08/12 - will follow up again. Further chase up communication sent August 2012. Response recd on 20/8/12 from Datchet PC stating that Devolution has not yet been formerly considered but when they are the PClerk will advise his member that they do not have administrative capacity. Further chase up sent in November, formal reply expected soon. Further information requested in December 2012.	Parish will not be taking up this service.	No decision made yet but the matter is to be discussed by a local Steering Group set up by the Parish. Chase up communication sent August 2012. No further interest shown in this service.	Chase up communication sent 11/05/12. No response received as of 13/08/12 - will follow up again. Further chase up communication sent August 2012. Confirmation received on 21/8/12 that Hurley PC has rejected the offer to devolve these services to the Parish Council on the grounds that as a small Council spread over a large rural and semi-rural area, it would be impossible to manage and co-ordinate these services.	The Parish Council would like to manage the above process by taking in complaints from residents either directly or via RBWM after RBWM takes in and passes on the complaint. The Parish Council will then write to the Riparian Owner seeking a resolution to the complaint. The situation will then be managed by the Parish Council until such time as the Riparian Owner has rectified the matter or in cases where this does not happen, the Parish Council will hand details of the proceedings over to RBWM to take enforcement action. This will allow the Parish Council to be seen to resolve resident's complaints, should lead to a speedier resolution of the problem and should significantly reduce RBWM's time and resources for this activity. The cost estimated by the Parish Council for carrying out this activity is £250 per annum.	Parish will not be taking up this service.	Parish will not be taking up this service	PC has agreed to make initial approach to landowners and to send a polite letter of request, but they do not wish to take on responsibility for enforcement.	Parish will not be taking up this service.	Would like to adopt a monitoring role and prepared to send an initial letter to property owner but stopping short of enforcement. Would like RBWM to supply a standard letter they can use. Standard letter has been drafted and supplied.	Very interested in overhanging vegetation short of actual enforcement. However as of 07/02/12 the matter has not been discussed further or agreed by the Parish. Further chase up communication sent August 2012. Confirmation recd on 22/8/12 from Wraysbury PC that they did not wish to take up the offer.
2	Offer to Devolve Public Conveniences to Parish/Town Councils	Operations	ND	N/A - No public toilets in Parish	N/A - No public toilets in Parish	Parish will not be taking up this service	N/A - No public toilets in Parish	N/A - no public toilets in Parish	Parish will not be taking up this service.	N/A - No public toilets in Parish	N/A - No public toilets in Parish	The Parish Council is in the process of improving toilet facilities via the Old Windsor Community Hub project which will include facilities for the disabled. When the facility is complete the parish Council will manage the cleaning and maintenance for a sum to be negotiated. Taking an average of the costs for Cookham, Sunninghill and Eton (recognising that Ascot is a special case) a sum of £15K would seem to be appropriate.	Parish will not be taking up this service.	N/A - No public toilet in Parish.	Interested in taking over. Currently closed can be refurbished. Actively being pursued with adjacent land. Seeking funding of approximately £12k for refurbishment.	N/A - No public toilets in Parish	N/A - No public toilets in Parish	N/A - No public toilets in Parish
8	Offer to Devolve Sign Cleaning Function to Parish Councils	Operations	ND	Chase up communication sent 11/05/12. Further chase up communication sent August 2012. Confirmation recd on 20/8/12 from Bisham PC confirming they did not wish to take up this service.	Under Consideration. Chase up communication sent 11/05/12. No response received as of 13/08/12 - will follow up again. Further chase up communication sent August 2012. In December 2012 Bray PC have decided to decline this service.	Parish will not be taking up this service	Interested, being discussed / confirmed. Meeting request sent July 2012. Meeting date set for August 2012. Further chase up communication sent August 2012. Initial meeting took place with PClerk on 13/9/12. Proposals will be put to PC members on 26/9/12. Confirmation recd PC will take up service.	Chase up communication sent 11/05/12. No response received as of 13/08/12 - will follow up again. Further chase up communication sent August 2012. Response recd on 20/8/12 from Datchet PC stating Devolution has not been formerly considered but the PClerk will advise his members that they do not have the administrative capacity to take on service. Nothing heard back, further chase up sent in November, formal reply expected soon. Further information requested in December 2012.	Parish will not be taking up this service.	Parish will not be taking up this service	Chase up communication sent 11/05/12. No response received as of 13/08/12 - will follow up again. Further chase up communication sent August 2012. Confirmation recd on 21/8/12 that Hurley PC has rejected the offer to devolve these services to the Parish Council that as a small Council spread over a large rural and semi-rural area, it would be impossible to manage and co-ordinate these services.	Old Windsor Parish Council wishes to take up this offer at a cost of £500/annum.	Parish will not be taking up this service.	Parish will not be taking up this service	Already involved	Parish will not be taking up this service.	Still considering taking on responsibility for sign cleaning apart from those in hazardous locations. RBWM requested to provide a budget or cleaning equipment. Concens funding may not be on-going. Further chase up communication sent August 2012. PC have replied asking for a meeting with RBWM to discuss the offer in more detail. Mtg is being arranged. Mtg took place in Nov 2012 - awaiting a response from PC.	Under consideration. Further chase up communication sent August 2012. The PC are seeking further confirmation about the amount of funding from PBWM. Information is being provided in Oct 2012 but no response back to date.
7	Offer of Grit Bins to Parish Councils (or similar organisations) to assist residents during the snow. Please note that in addition to yellow highway bins and 86 green community bins have been provided. Many are in non-Parished areas and don't appear in this table. Salt bins have been filled	Operations	RS	1 bin to be delivered shortly - January 2013	Parish will not be taking up this service.	8 grit bins have been provided	Parish Council is holding a special meeting regarding Devolution on 18 January and should then be in a position to report on their intentions.	Parish will not be taking up this service.	Town Council will not be taking up this service, however Windsor and Eton Town Partnership Paul Roach have been provided with 3 grit bins.	Phone call from Parish Clerk do not require any further salt bins. 2 existing bins no further bins required.	Offer accepted 2010/11. Extra bins provided - 9 in total	Old Windsor Parish Council has taken up this offer and there are 6 bins in place.	Parish will not be taking up this service.	Offer accepted 2010/11. Extra bins have been provided - 5 in total.	Extra bins provided - 9 in total	Parish will not be taking up this service.	Further 3 bins requested. 1 delivered. 2 will be provided from next winter season. 3 existing grit bins. They do not require any further bins this year.	Do not require additional salt bins. 2 existing.

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9	Offer to Supplement Street Lighting Scouting to Parish Councils or Similar Groups	Operations	AM	Parish will not be taking up this service.	Parish will not be taking up this service. They are focusing on two other aspects of devolution, if funding becomes available they may become interested and will let us know	Joint working on Street lighting. Contacted regarding street light scouting offer, they are interested and details are being collated. The Parish carries out informal scouting and reports priorities to RBWM.	Joint working on Street lighting. Contacted regarding street light scouting offer, they are interested and details are being collated. The Parish carries out informal scouting and reports priorities to RBWM.	Joint working on street lighting and not interested in additional scouting	Town Council will not be taking on this service.	Happy with current situation, no intention to take up this offer at present.	Reporting already done - minimal street lighting in the Parish	Old Windsor Parish Council wishes to take up Option 1 of this offer at a cost of £100/annum.	Parish will not be taking up this service.	Parish will not be taking up this service	Parish will not be taking up this service.	Parish will not be taking up this service as they have no lights.	Contacted Parish in August, September and December 2012. No response received will follow up January 2013.	Parish have decided not to take up offer
5	Offer to Devolve Greater Involvement in Plan Policy Making to Parish Councils	Planning	SH	Bisham PC supports the preparation of a neighbourhood plan. A chairman has been appointed and a Steering Group is in the process of being formed. The group have secured £10k neighbourhood front runner grant. The group have submitted a formal application to RBWM to be designated as a Neighbourhood Plan area.	A Steering Group and Topic Groups have been formed to drive forward a neighbourhood plan. This area was selected as one of the 17 first-wave 'Front Runners' in the country, and has assistance from a DCLG officer. Three 'launch events' have been held to raise awareness among the community and the consultation has taken place. The group have submitted a formal application to RBWM to be designated as a Neighbourhood Plan area.	Cookham PC have withdrawn from the Neighbourhood Plan process. The 20K Front Runner Award has been split with 10K awarded to Bisham and the remainder possibly made available to Windsor.	Cox Green PC supports the preparation of a neighbourhood plan and has agreed to work with Maidenhead Town Forum. A chairman has been appointed and a Steering Group established. The group are holding three launch events in July and August for topic groups. The group has secured £20k neighbourhood front runner grant. The group have submitted a formal application to RBWM to be designated as a Neighbourhood Plan area.	Datchet PC is preparing its own Neighbourhood Plan. They have secured £6.6K in Front Runner money. A neighbourhood planning meeting is held twice a month for half an hour prior to Parish Council meetings	Is currently working with the 6 Windsor Wards to produce a Neighbourhood Plan. Participated in first Council-initiated workshop. The group has carried out initial consultation in the local area.	Horton PC is preparing a Neighbourhood Plan with Wraysbury PC. However there are ongoing discussions regarding the amount of Front Runner money allocated to them from the previous DHOWW set up. A steering group have been established who meet on a monthly basis. The group are planning a launch in Spring 2013 to try and recruit people for topic groups. The group have submitted a formal application to RBWM to be designated as a Neighbourhood Plan area.	Hurley PC has agreed to work with White Waltham, Waltham St Lawrence and Shottesbrooke PCs to prepare a neighbourhood plan. A chairman has been appointed and a Steering Group formed. The group has secured £20k neighbourhood front runner grant. They held launch events in October/November 2012.	Old Windsor Parish Council is supporting the Borough Initiative and is preparing its own Neighbourhood Plan. It is seeking a meeting with Simon Hurrell to pursue ideas he put forward at the Parish Conference. They have been allocated £6.6K in Front Runner money. The group are busy commencing initial engagement with community groups. The group have submitted a formal application to RBWM to be designated as a Neighbourhood Plan area.	Shottesbrooke PM has agreed to work with White Waltham, Waltham St Lawrence and Hurley PCs to prepare a neighbourhood plan. A chairman has been appointed and a Steering Group formed. The group has secured £20k neighbourhood front runner grant and they held their launch events in October/November 2012.	Sunningdale PC has agreed to work with Sunninghill and Ascot PC to prepare a neighbourhood plan via a Steering Group of local volunteers. The group did a 'launch event' at Ascot Racecourse in Sept 2011. Since then up to 40 volunteer working Topic Groups have consulted on the vision are holding an options consultation in December 2012. They are drafting their plan and are hoping to submit to the council in Spring 2013. The group have secured £20k neighbourhood front runner grant. The group have submitted a formal application to RBWM to be designated as a Neighbourhood Plan area.	Sunningdale PC has agreed to work with Sunninghill and Ascot PC to prepare a neighbourhood plan via a Steering Group of local volunteers. The group did a 'launch event' at Ascot Racecourse in Sept 2011. Since then up to 40 volunteer working Topic Groups have consulted on the vision are holding an options consultation in December 2012. They are drafting their plan and are hoping to submit to the council in Spring 2013. The group have secured £20k neighbourhood front runner grant. The group have submitted a formal application to RBWM to be designated as a Neighbourhood Plan area.	Waltham St Lawrence PC has agreed to work with White Waltham, Shottesbrooke and Hurley PCs to prepare a neighbourhood plan. A chairman has been appointed and a Steering Group formed. The group has secured £20k neighbourhood front runner grant. They held launch events in October/November 2012.	White Waltham PC has agreed to work with Waltham St Lawrence, Shottesbrooke and Hurley PCs to prepare a neighbourhood plan. A chairman has been appointed and a Steering Group formed. The group has secured £20k neighbourhood front runner grant. They held launch events in October/November 2012.	Wraysbury PC is preparing a Neighbourhood Plan with Horton PC. However there are ongoing discussions regarding the amount of Front Runner money allocated to them from the previous DHOWW set up. A steering group have been established who meet on a monthly basis. The group are planning a launch event in Spring 2013 to try and recruit people for topic groups. The group have submitted a formal application to RBWM to be designated as a Neighbourhood Plan area.
3	Offer to Devolve Street Cleaning to Parish Councils	Operations	EL	Following the appointment of the selected Street Cleaning Contractor individual meetings were arranged during February / March to implement devolution proposal with Parish Councils. Chase up communication was sent 11/05/12. No response received as of 13/08/12. Further chase up communication sent August 2012. Confirmation received on 20/8/12 from Bisham PC confirming that they do not wish to take up this service	Following the appointment of the selected Street Cleaning Contractor individual meetings were arranged during February / March to implement devolution proposal with Parish Councils. Chase up communication sent 11/05/12. No response received as of 13/08/12 will follow up again. Further chase up communication sent August 2012. In December 2012 Bray PC have declined taking up this service.	Following the appointment of the selected Street Cleaning Contractor individual meetings were arranged during February / March to implement devolution proposal with Parish Councils. Chase up communication was sent 11/05/12. No response received as of 13/08/12. Further chase up communication sent August 2012. Confirmation received on 20/8/12 from Cookham PC confirming that they do not wish to take up this service	Following the appointment of the selected Street Cleaning Contractor individual meetings were arranged during February / March to implement devolution proposal with Parish Councils. Meeting is to be arranged with Cox Green PC to discuss the matter further. Meeting request sent July 2012. Meeting expected to take place in September 2012. Further chase up communication sent August 2012. Initial meeting took place with PClerk 13/9/12. Proposals to be put to PC members on 26/9/12. Decisions made at PC meeting confirming wish to participate in street cleansing 'points trading scheme'. Further chase up sent in October 2012.	Following the appointment of the selected Street Cleaning Contractor individual meetings were arranged during February / March to implement devolution proposal with Parish Councils. Chase up communication sent 11/05/12. No response received as of 13/08/12. Further chase up communication sent August 2012. Response recd on 20/8/12 from Datchet PC stating Devolution has not been formerly considered but the PClerk will advise his members that they do not have the administrative capacity to take on service and funding being offered by RBWM is inadequate. No response back, further chase up sent in October 2012.	Parish will not be taking up this service.	Parish will not be taking up this service	Following the appointment of the selected Street Cleaning Contractor individual meetings were arranged during February / March to implement devolution proposal with Parish Councils. Chase up communication was sent 11/05/12. No response received as of 13/08/12. Further chase up communication sent August 2012 again. Confirmation received on 20/8/12 from Hurley PC confirming that they do not wish to take up this service	The Parish Council does not wish to take on any responsibility for street cleaning but would like to input to the process by monitoring and reporting to RBWM and the Contractor through nominated contacts in both organisations any major issues reported or observed in the Parish related to this activity. There will be no cost implication for this cooperation. Nothing heard back from PC as of November 2012. A further chaser is to be sent.	Parish will not be taking up this service.	Meeting held with PC. The change mechanism and Points Trading System were explained. PC said they would give it further consideration and make their decision following a meeting. Chase up comm sent 11/05/12. No response received as of 13/08/12 will follow up again. Further chase up communication sent August 2012. A final chase communication sent December 2012.	The change mechanism and Points Trading System were explained. PC said they would give it further consideration and make their decision following a meeting. Chase up comm sent 11/05/12. No response received as of 13/08/12 will follow up again. Further chase up communication sent August 2012. A final chase communication sent December 2012.	Following the appointment of the selected Street Cleaning Contractor individual meetings were arranged during February / March to implement devolution proposal with Parish Councils. Chase up communication was sent 11/05/12. No response received as of 13/08/12. Further chase up communication sent August 2012 again. Confirmation received on 20/8/12 from WSL PC confirming that they do not wish to take up this service	Parish will not be taking up this service.	Parish will not be taking up this service.
4	Offer to Devolve Management of the Enforcement Function relating to Dog Fouling to Parish Councils	Operations	CM	On 09/07/12 Parish Clerk confirmed they will not be taking up this service,	On 09/07/12 message left for Parish Clerk to contact CM to confirm position. Message left for Clerk to contact officer to confirm position 07/08/12. On 14/09/12 message was left for Clerk of Council seeking confirmation of position. On 4/10/12 email recd from PClerk advising PC did not wish to pursue this option.	On 10/07/12 conversation with Parish Clerk. Confirmed item will be determined at the full Parish Council meeting on 07/08/12. On 07/08/12 conversation with Clerk to confirm item is to be determined at full PC meeting on 07/08/12. On 7/8/12 with conversation with Clerk to confirm item is to be determined at full PC meeting on 7/8/12. Email received 20/8/12 confirming PC did not wish to pursue this option.	On 10/07/12 message left for the Parish Clerk to contact CM to confirm position. In 07/08/12 message left for Clerk to contact officer to confirm position. On 14/09/12 message left for Clerk to contact and confirm position. Further telephone message left on 11/10/12 by Community Development Officer to confirm position. No further interest in this service.	On 09/07/12 conversation with Parish Clerk. Confirmed item will be determined at the full Parish Council meeting on 16/07/12. On 07/08/12 conversation with Clerk who confirmed there is not interest in pursuing this option at this time but devolution as a whole will be considered at further PC meetings.	Parish will not be taking up this service.	Horton Parish Council have discussed this offer further and have decided not to pursue the offer.	Parish will not be taking up this service.	On 10/07/12 conversation with Parish Clerk to clarify payment provisions. Item to be determined at Parish Council meeting on 18/07/12. On 19/07/12 PC confirmed at their full meeting that they did not want to pursue this option.	Parish will not be taking up this service.	On 10/07/12 message left with Parish Clerk to contact CM to confirm position. On 07/08/12 conversation with Parish Clerk who confirmed that they did not wish to pursue this option.	On 09/07/12 conversation with Parish Clerk. This item will be determined at a full Parish Council meeting on 07/08/12. Conversation with PClerk on 14/09/12 confirmed they did not want to pursue this service further. May consider it in future years if current arrangements with Dog Warden and Council change.	Parish will not be taking up this service.	On 09/07/12 message left for Parish Clerk to contact CM to confirm position. On 07/08/12 conversation with Clerk who confirmed White Waltham did not wish to pursue this option.	Parish will not be taking up this service.
6	Offer to Devolve Management of Highway and Amenity Grass Verges to Parish Councils	Adults and Community Services	SA	Full details sent to Parish in October 2011 for consideration. No further interest shown in this service.	Parish will not be taking up this service.		Parish Council is holding a special meeting regarding Devolution on 18th January and should then be in a position to report on their intentions. Chaser email sent December 2012.	Expressed an interest, but need to consider in context of local arrangements they already have in place.	Parish will not be taking up this service	From 1st April 2012 the Parish took on the service of maintaining the verges		The Parish Council originally wished to take over this activity believing that its costs would be covered by a payment from RBWM. Following discussions with RBWM Officers it appears that any sums paid will only reflect the cost to RBWM of paying the Contractor to do the work. Based on quotations it is anticipated that the cost would be in the order of £6 000. Due to the scope of the contract and the cost/volume savings for the Contractor the Parish Council does not now believe it can economically take over this responsibility. Discussions have continued with a view to the Parish taking on the maintenance from April 2013 (update received 13/08/12). Dec 2012 - currently putting a contract together to be	Parish will not be taking up this service.	Parish will not be taking up this service.	No response	A parish meeting is being held at the end of January 2012 where Devolution will be discussed. RBWM Officer has sent an email requesting feedback and outcome of the meeting. No further interest in this service.	This service has been partially devolved for approximately 15 years. Agreed arrangement to continue for 2012.	

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11	Offer of planning delegation. All parish councils and Eton Town Council have been offered the opportunity of determining those planning applications in their areas which are currently dealt with by officers under delegated authority. <b>**further info in notes at end of table</b>	Planning and Development	SH	Head of Planning attended Parish Council on 9 February and 23 March to discuss this. Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. No further interest as at 4th December 2012.	Head of Planning has met with Parish council representatives. Interest shown in planning delegation. Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. Revised and updated draft Delegation Agreement sent on 21 September 2012. Discussed with Chair of Parish Council of 4th December. Awaiting decision 21/01/13.	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. However no interest currently shown.	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. However no interest currently shown.	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. Head of Planning presented to the Parish Council on 16 April. Interest in both S106 and planning delegations. Revised and updated draft Delegation Agreement sent on 21 September 2012. Meeting held 16th October. Awaiting decision 12/12	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. Head of Planning has met with Parish Council clerk. Decision made not to proceed.	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. However no interest currently shown	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. Head of Planning presented to Parish Council to discuss this. No interest shown Dec 2012.	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. Head of Planning presented to Parish Council on 16th May. Possible interest but needs more discussion. Revised and updated draft Delegation Agreement sent on 21st September 2012. Awaiting decision 12/12	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. However no interest currently shown	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. However no interest currently shown	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. The Head of Planning presented to Parish Council on 6th March The PC have agreed to take on minor planning decisions. Revised and updated draft Delegation Agreement sent on 21st September 2012. Meeting held on 30th November 2012. Decision awaited.	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. Head of Planning has attended Parish Council to discuss this. No interest shown December 2012.	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. Head of Planning attended Parish Council on 10th January and again on 29th May to discuss this. Revised and updated Delegation Agreement sent on 21st September 2012. Decision awaited Dec 2012.	Circular despatched 7 Feb and 17 Feb - consultation letter sent 13 Feb. Head of Planning has attended Parish Council to discuss this. No interest shown Dec 2012.
12	Offer to Devolve Management of Parking Schemes to Parish Councils	Operations	NW	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email rec'd 12/07/12 requesting further information. This service to be discussed at Parish Council meeting on 7th August 2012. Email sent asking for decision 13/08/12. Parish have declined an interest in this item and prefers management remains unchanged.	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12. Call received by Community Development Officer from Pclerk stating they did not wish to take up this service.	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12. Response to DB stating Horton Council had no car parks.	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12. Call from Hurley PC requesting updated menu on 17/12/12. Menu sent via email by Community Development Officer	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Very receptive to this option - officer to attend meeting on 10th October to discuss further. Neil Walter presented to the Parish Council at the beginning of October 2012 and the Parish are reviewing whether they wish to take up the scheme. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email rec'd Parish Clerk will be taking this to Parish meeting on 7 August 2012. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email rec'd Parish Clerk will be taking this to Parish meeting on 7 August 2012. Email sent asking for decision 13/08/12. Response received 15/08/12 after Council meeting decided not to take up offer.	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email rec'd 12/07/12 stating Parish will not be taking up this service.	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email rec'd 12/07/12 stating Parish have no responsibilities for car parks and will not be taking up this service.	
13	Offer to Devolve free to Park Surface car Parks to Parish Council	Operations	NW	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12.	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email rec'd 12/07/12 requesting further information. This service to be discussed at Parish Council meeting on 7th August 2012. Email sent asking for decision 13/08/12. Parish have declined an interest in this item and prefers management remains unchanged.	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12. Call received by Community Development Officer from Pclerk stating they did not wish to take up this service.	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12. Call from Hurley PC requesting updated menu on 17/12/12. Menu sent via email by Community Development Officer	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Very receptive to this option - officer to attend meeting on 10th October to discuss further. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email rec'd Parish Clerk will be taking this to Parish meeting on 7 August 2012. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email rec'd 12/07/12 stating Parish will not be taking up this service.	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email sent asking for decision 13/08/12. Final chase email sent to Parish 17/12/12	This option was circulated at Parish Conference on 06/06/12. Follow up email sent on 12/07/12 to gauge interest. Email rec'd 12/07/12 stating Parish have no responsibilities for car parks and will not be taking up this service.	
14	Offer to Devolve provision of recruitment of volunteers to enable enhanced opening hours of Borough Libraries to Parish Council.	Adult & Community Services	MT	No library location	Letter sent to Clerk March 2011. Second letter sent June 2012. Date to meet to be agreed following Clerks return from holiday.	Letter sent to Clerk March 2011. Second letter sent June 2012. Reminder note sent alongside annual bill. Meeting to discuss due 26th October 2012.	Letter sent to Clerk March 2011. Second letter sent June 2012. No further interest shown	Letter sent to Clerk March 2011. Second letter sent June 2012. Clerk agreed to meet on 26th October 2012	Letter sent to Clerk March 2011. Second letter sent June 2012. Meeting agreed for August 2012 to discuss opportunities. Council agreed to display poster and referred discussion to ward councillors.	No library location.	No library location.	Letter sent to Clerk March 2011. Second letter sent June 2012. No further interest shown.	No library location.	Letter sent to Clerk March 2011 Meeting with Parish Volunteer Co-ordinator. Additional volunteers recruited. Consultation on extending opening hours at the Container Library in Sunningdale undertaken. Report due to Cabinet in September.	Letter sent to Clerk March 2011. Second letter sent June 2012. Meeting agreed to discuss options in the Autumn, three dates under consideration by both parties. Dates to meet still being considered. Follow up phone message left.	No library location.	Letter sent to Clerk March 2011 Meeting with Clerk, agreed additional promotion of Container Library service & volunteering opportunity through Parish Newsletter & noticeboards.	Letter sent to Clerk March 2011. Second letter sent June 2012. No further interest shown.
15	Offer to Enable Greater Transparency for Parish Councils in respect of S106 spending (re-introduced September 2012)	Planning	SH	Letters sent by Planning Officer to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Email sent to Planning requesting update 3/01/13.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Approach from Bray Parish Chair asking for meeting. Dates given.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. S106 SPO to attend Parish meeting on 16th October to explain process. Positive action to proposal.	Letters sent by Planning Officer to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Email sent to Planning requesting update 3/01/13.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Initial contact made by Clerk follow up call awaited by S106 SPO.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Principle agreed. Eton have query on terms of Memorandum of Understanding. Follow up needed with Legal. Amended Memorandum of Understanding sent to Clerk for approval.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Matter to be discussed during October Parish meeting. SPO attended parish meeting. Awaiting further discussions.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. S106 SPO to attend Parish meeting 18th October 2012 to explain process. On 8th October Hurley cancelled due to agenda pressures. SPO met with Chair and Clerk. Positive reaction. Amended Mem. of Understanding sent to Clerk for approval.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Matter to be discussed at next Parish meeting. SPO attended Parish meeting awaiting further follow up.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Email sent to Planning requesting update 3/01/13.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Matter to be discussed at next Parish meeting (9th October 2012). Parish confirmed on 10th October 2012 they did not wish to pursue this option.	Letters sent by Planning Officer to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. Email sent to Planning requesting update 3/01/13.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. SPO attended meeting with Chair and Clerk. Positive reaction. Amended Memorandum of Understanding sent to Clerk for approval.	Letters sent to clerks and follow up email dated 14 September 2012 enclosing proposed memorandum of understanding and flow chart of process of passing funds to be directly spent by Parish. S106 SPO to attend Parish meeting on 15th October 2012 to explain process. Meeting took place further discussions required.	

\*\* Notes: Further information from Service